Raffles Girls’ School looks forward to welcoming all 2015 Year 1 students and parents on Year 1 Reporting Day on **Monday, 22 December 2014**.

Registration for Reporting Day will begin at **8.30am**.

All students are advised to come in their primary school uniform and to bring along their EZ-Link card (school smart card) for identification purpose. The Year 1 Reporting Day Information Package, which includes application forms for the in-house Special Programmes, and the Mother Tongue Option Form, will be issued upon registration.

The programme line-up for Reporting Day is as follows:

<table>
<thead>
<tr>
<th>Time</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>0900H</td>
<td><strong>Welcome Address by Principal</strong>&lt;br&gt;Sharing on RGS’ Vision, Mission and Goal</td>
</tr>
<tr>
<td>0930H</td>
<td><strong>Briefing on the Raffles Programme in RGS by Head of Year</strong>&lt;br&gt;Introduction to the Raffles Programme and aspects of the curriculum and co-curriculum that is unique to RGS; information regarding the 2015 RGS Calendar of Events and weekly scheduling of lessons and activities; sharing on in-house Special Programmes and the application procedures</td>
</tr>
<tr>
<td>1000H</td>
<td><strong>Concurrent sessions will be conducted for students and parents</strong>&lt;br&gt;&lt;br&gt;The RGS Girl by Head Prefect and Vice-Head Prefect (Students only)&lt;br&gt;<strong>Tips on preparing yourself for the Raffles Programme and transition to secondary school; learn about the exciting programme lined up for Year 1 Orientation Week</strong>&lt;br&gt;&lt;br&gt;Supporting the RGS Parent by Senior Deputy Principal &amp; Parents for RGS Association (Parents only)&lt;br&gt;<strong>Learn about the official channels of communication between school and home as well as details of the Year 1 School Parent Meeting; find out more about membership into Parents for RGS Association (PRGS) and upcoming PRGS workshops</strong></td>
</tr>
<tr>
<td>1030H</td>
<td><strong>End of Hall Programme</strong></td>
</tr>
</tbody>
</table>

Sale of textbooks and school uniform will commence after 10.30am.

**Information on Financial Matters for Reporting Day**

The ‘Application for Interbank GIRO’ form for the purpose of school fees and charges will be made available on Reporting Day. Parents/Guardians are encouraged to bring along their personal/joint bank account details so that the form can be completed and submitted on Reporting Day itself. Alternatively, the form can be submitted to the Class Form Teacher by **2 January 2015**.

Year 1 students whose MOE Financial Assistance Scheme applications for Year 2015 have been approved by their primary schools should submit their letter of award to the Financial/Student Services Booth on Reporting Day. Information on the collection of textbooks and uniforms will be given on that day itself.
Other Year 1 students who are eligible for financial assistance may apply for the MOE Independent School Bursary (ISB) via the RGS website before Reporting Day. The signed application form and relevant supporting documents must be submitted by 31 January 2015 to the RGS General Office.

FAQ for Reporting Day

1. My family will not be in Singapore on Reporting Day. What should we do?
   Another adult must be nominated to report and register on your behalf by completing the Proxy Form available in MOE’s Choosing Your Secondary Schools information booklet. The form can also be downloaded from MOE’s website here. The appointed proxy is required to bring along the completed Proxy Form, photocopies of his/her NRIC (both sides), the parents’ NRIC (both sides) and the student’s Birth Certificate in order to collect the RGS Orientation Information Package and Mother Tongue Option Form. If you are unable to nominate a proxy to report and register on your behalf, please email the Head of Year 1, Ms Sandi Kum (sandi.kum@rgs.edu.sg) to make arrangements to collect the RGS Reporting Day Information Package and Mother Tongue Option Form. Please note that there are deadlines that you will need to meet regarding applications for the Special Programmes. The information will be made available shortly.

2. What do we need to bring on Reporting Day?
   The student’s EZ-Link card must be brought along for identification purpose.

3. I/My daughter have/has signed up for 3rd Language but have now changed my/her mind. What can I/she do?
   You are required to register at MOE Language Centre to confirm your acceptance of the offer to study 3rd Language. If you have changed your decision, please refer to the MOE letter for instructions on how you should go about information MOE Language Centre.

4. I/My daughter cannot decide whether to take up 3rd Language or Special Programme. Is it possible for me/my daughter to register for 3rd Language and also interview for Special Programme to keep my/her options open?
   It is strongly recommended that you consider your options carefully and adhere to the deadlines to submit your choice. In RGS, it is not possible to take up both 3rd Language and a Special Programme as our timetable is planned such that lessons for these electives are scheduled on Friday afternoons only.

5. What are the Special Programmes offered in RGS and what are the pre-requisites for application?
   Information on these programmes can be found on our school’s website. Further details will be shared on Reporting Day.